

## INSTRUCTIONS

### for Individual Convention Registration Forms

All WACVA-AWU members attending the convention must complete pages 1 through 3.

#### \*PAGE 1: TOP PORTION:

- Enter your personal information. Check the appropriate line indicating what your status will be while attending the National Convention.
- If you are carrying a PROXY VOTE, enter information here.
- If you are bringing guests, indicate here, the number and their names.

NOTE: If you hold two offices, i.e., Chapter President and National Standing Committee Chair, you are entitled to ONLY ONE VOTE and should check ONLY the box for the position in which you will be voting. Presidents and Delegates of Temporary Chapters do vote. Proxies can be held by National Officers, Standing Committee Chairs, Chapter Presidents, or Chapter Delegates.

#### MEAL SELECTION

Enter the meal selection for yourself and your guests (if any). Enter date forwarded and TOTAL enclosed.

Make your check for the TOTAL AMOUNT payable to "WACVA-AWU 2023 CONVENTION FUND."

Mail your check with "INDIVIDUAL CONVENTION REGISTRATION FORM" to:

Convention Treasurer  
3307 North 81st Street  
Mesa, AZ 85207

Registration Form will not be processed without Registration Fee. NOTE: A Twenty-Five Dollar (\$25.00) Registration fee must accompany this form. Please write only one check for the registration fee and social events. (Registration after July 5, 2023 is \$25 PLUS a \$15 late fee. Avoid the late fee by paying on time.)

A Ten-Dollar (\$10.00) Fee for EACH PROXY VOTE, if entered, must also accompany this form and be included with the registration fee and cost of social events.

CANCELLATION POLICY: Deadline for cancellation to receive a full refund is 20 JULY 2023.

\*PAGE 2: Use the bottom of this page to indicate any allergies and/or medical information you feel we should know. You also can list information for an additional emergency contact.

#### INSTRUCTIONS for CHAPTER Convention Form (Delegates and Proxies)

TOP PORTION - DELEGATES TO NATIONAL CONVENTION: The Chapter President or Chapter Secretary is to complete and sign this portion. Refer to Bylaws Article X Section 7c to determine how many Delegates and Alternates your Chapter is allowed.

NOTE: All chapters and Member-at-Large (MAL) Delegation are authorized a minimum of TWO Delegates plus the Chapter President or President's Representative, or MAL Chair, for a total of THREE (3) voting members. If any of your chapter members are attending in another capacity (National Officer, Committee Chair, PNPI, she carries her own vote and proxies (if any) but does not vote as part of her chapter. (If only one person attends from a chapter, she should attend Convention as the Chapter President's Representative in order to participate in the National Board of Director's meeting.)

BOTTOM PORTION-PROXY: This portion is to be completed by a Chapter Delegate who cannot attend the convention but wants to send a PROXY vote with a chapter member attending convention as the Chapter President, President's representative, National Officer, National Chair, or Chapter Delegate. A chapter's delegates and proxies may not total more than the authorized total for the chapter, Complete this portion, sign and date and mail to the above TO and CC addresses. This portion should be completed in conjunction with the DELEGATE Portion.